## WHAT'S NEXT?

Businesses can wait to receive login instructions in the mail during their normal HMBP mailout month, or visit our e-reporting website now at **www.emd.saccounty.net/e-reporting** for current news and training information.

Training sessions will be offered throughout 2013 beginning in late November 2012.

## ADDITIONAL INFORMATION/ QUESTIONS

For additional information please visit EMD's electronic reporting webpage at **www.emd.saccounty.net/e-reporting** or call us at (916) 875-2377 with further questions.

You may also refer to the following website: **www.calepa.ca.gov/CUPA/EReporting**

# ATTENTION!

## MANDATORY COMPLIANCE INFORMATION FOR BUSINESSES

# ELECTRONIC REPORTING

## SACRAMENTO COUNTY

### ENVIRONMENTAL MANAGEMENT DEPARTMENT

## WHAT IS ELECTRONIC REPORTING?

Assembly Bill (AB) 2286 mandates that all regulated businesses and all regulated local government agencies, called Certified Unified Program Agencies (CUPAs), must electronically submit their Unified Program data they currently file via paper forms.

## WHO HAS TO FILE ELECTRONICALLY?

All businesses in the State of California with reportable quantities *(55gal, 200ft³, or 500lbs)* of a hazardous material or hazardous waste must submit their Hazardous Materials Business Plans (HMBP) and underground and aboveground storage tank data electronically.

## WHEN DOES ELECTRONIC REPORTING BEGIN?

All regulated businesses in the State of California <u>must</u> use the internet to file beginning <u>January 1, 2013</u>. Sacramento County will be ready to begin accepting electronic submissions through our e-reporting Portal in late November 2012. Businesses will receive further information and login instructions in the mail during their normal HMBP mailout month. The annual HMBP renewal date will not change. Please note that a complete HMBP will be required for the initial electronic submission.

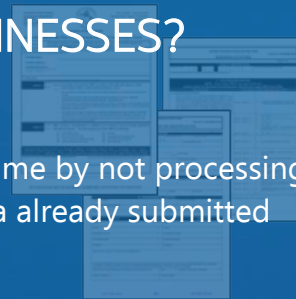| January 1, 2009 | July 1, 2009 | June 30, 2012 | | November 2012 | | | January 1, 2013 |
|---|---|---|---|---|---|---|---|
| AB2286 takes effect. | Electronic Reporting surcharge begins. | Electronic Reporting surcharge ends. | Electronic Reporting training for businesses. | Upload of businesses' data complete. | | Businesses may begin Electronic Reporting. | All businesses required to begin Electronic Reporting. |

## HOW WILL ELECTRONIC REPORTING HELP BUSINESSES?

Statewide electronic reporting through the Internet will allow:

➤ Regulated businesses to easily maintain and update their regulatory information.

➤ Environmental consultants to electronically file environmental documents for their business clients.

➤ Multi-jurisdictional businesses to file in one place.

➤ Businesses to save time by not processing and re-entering data already submitted electronically.

➤ Businesses to save space currently required to store documents in paper format.

➤ Response agencies to access the information at any time, saving businesses from duplicate filing requirements.

## WHERE CAN I FILE?

The e-reporting Portal website is emdportal.saccounty.net. From here businesses will log on to the Portal to submit their electronic HMBPs.

If internet is not available at your business or home, the Sacramento County Public Libraries offer free internet access at their branches located throughout the County.

EMD will also provide kiosks in the lobby (located at 10590 Armstrong Avenue, Mather, CA 95655) for businesses that need internet access or additional assistance.

Revised 11/26/12