

# Checklist Summary of Violations for California Accidental Release Prevention Program

## GENERAL REQUIREMENTS

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FACILITY ID#	PR#	INSPECTION DATE:				
DBA/FACILITY NAME:		ADDRESS:				
FACILITY CONTACT:		FACILITY PHONE NUMBER:				
COVERED PROCESS DESCRIPTION:						
<b>Instructions:</b>						
<p>1. Violations summarized on this checklist are further denoted on the <b>Notice To Comply</b>. Violations require compliance within 30 days.</p> <p>2. <b>Corrective action must be demonstrated with proof of compliance within 19 days for reinspections or priority violations or 35 days for all other violations</b> by completion &amp; submission of the <i>Return To Compliance Statement</i> on the back of this checklist.</p>						
Facility status is evaluated for each item on this Checklist as follows: C= Compliance V= Violation NA= Not Applicable RV= Repeat Violation						
Violation Code	Authority	Requirement	Facility Status			
			C	V	NA	RV
<b>General Requirements (Article 1)</b>						
ARP01	19 CCR 2735.6 (a)	A management system to oversee the implementation of the risk management program elements is developed.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP02	19 CCR 2735.6 (b), (c)	A qualified person or position who has the overall responsibility for the development, implementation, and integration of the risk management program elements, is assigned with the following information documented: <ul style="list-style-type: none"> <li><input type="checkbox"/> Name,</li> <li><input type="checkbox"/> Position,</li> <li><input type="checkbox"/> Lines of authority defined through an organization chart or similar document.</li> </ul>	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
<b>Registration (Article 2)</b>						
ARP03	19 CCR 2740.1 (a), (b)	Current registration form completed and submitted to the Sacramento County Environmental Management Department (EMD), or to the USEPA, if applicable.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
<b>RMP Components &amp; Submission Requirements (Article 3)</b>						
<b>RMP Submission/Certification</b>						
ARP04	19 CCR 2745.1 (a)	RMP is completed and submitted to EMD for a stationary source which handles more than a threshold quantity of a regulated substance in a process.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP05	19 CCR 2745.1 (b) (2), (3)	RMP information required by the USEPA is submitted to the USEPA and EMD, per the schedule below: <ul style="list-style-type: none"> <li><input type="checkbox"/> Three years after the date on which a regulated substance is first listed, or</li> <li><input type="checkbox"/> The date on which a regulated substance is first present in a process, above the threshold quantity.</li> </ul>	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP06	19 CCR 2745.2 (a)	RMP certified complete by qualified person and the stationary source's Owner/Operator.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP07	19 CCR 2745.9 (b)	Certification Statement provided in the RMP that to the best of the signer's knowledge, information, and belief formed after reasonable inquiry, the information submitted is true, accurate, and complete.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
<b>RMP Updates</b>						
ARP08	19 CCR 2745.10 (a), (b)	RMP is revised, updated, and submitted to the USEPA and EMD for a stationary source with regulated substance in quantities greater than listed in Table 1 or 2 of 19 CCR (for quantities greater than 19 CCR Table 3, EMD submittal only) within five years of its initial submission or the most recent update required below, whichever is later: <ul style="list-style-type: none"> <li><input type="checkbox"/> No later than three years after a newly regulated substance is first listed by USEPA.</li> <li><input type="checkbox"/> No later than the date on which on which a new regulated substance is first present in an already covered process above a threshold quantity.</li> <li><input type="checkbox"/> No later than the date on which a regulated substance is first present above a threshold quantity in a new process.</li> <li><input type="checkbox"/> Within six months of a change that requires a revised PHA or hazard review.</li> <li><input type="checkbox"/> Within six months of a change that requires a revised offsite consequence analysis.</li> <li><input type="checkbox"/> Within six months of a change that alters the Program level that applied to any covered process.</li> </ul>	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP09	19 CCR 2745.10 (f)	Contacted EMD and updated registration within 30 days of a change of owner or operator.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>

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Violation Code	Authority	Requirement	Facility Status			
			C	V	NA	RV
<b>Hazard Assessment (Article 4)</b>						
<b>Offsite Consequence Analysis Review and Update</b>						
ARP010	19 CCR 2750.7 (b)	Owner or operator completed and submitted the following to EMD when changes to the stationary source (i.e. process or regulated substance) that may increase or decrease distance to the end point by a factor of two or more: <ul style="list-style-type: none"> <li><input type="checkbox"/> A revised analysis completed within six months of the change, and</li> <li><input type="checkbox"/> A revised RMP</li> </ul>	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
<b>Emergency Response Program (Article 7)</b>						
<b>Emergency Response Applicability</b>						
ARP011	19 CCR 2765.1 (b)	A non-responding stationary source (a stationary source that relies on outside emergency responders) has completed the following: <ul style="list-style-type: none"> <li><input type="checkbox"/> The community emergency response plan.</li> <li><input type="checkbox"/> The Owner or operator has coordinated response actions with the fire department (only applies to stationary sources with flammable substances above threshold quantity).</li> <li><input type="checkbox"/> Notification procedures to emergency responders are in place.</li> </ul>	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
<b>Emergency Response Program</b>						
ARP012	19 CCR 2765.2 (a) (1)	The stationary source's emergency response program is prepared, maintained, and implemented with the following elements: <ul style="list-style-type: none"> <li><input type="checkbox"/> Procedures for informing and interfacing with the public and local emergency response agencies (i.e. fire department, EMD) about accidental releases, emergency planning, and emergency response.</li> <li><input type="checkbox"/> Documentation of proper first-aid and emergency medical treatment necessary to treat accidental human exposures.</li> <li><input type="checkbox"/> Procedures and measures for emergency response after an accidental release of a regulated substance.</li> </ul>	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP013	19 CCR 2765.2 (a) (2)	Procedures for the use of emergency response equipment and for its inspection, testing, and maintenance are developed by the stationary source.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP014	19 CCR 2765.2 (a) (3)	All employees are trained in relevant procedures, and relevant aspects of the Incident Command System.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>
ARP015	19 CCR 2765.2 (a) (4)	Procedures to review and update the emergency response plan to reflect changes at the stationary source are developed and employees are informed of these changes.	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>

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