



# Environmental Management Department

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*Welcome to the August 2006 EMD Update. This issue contains activities and accomplishments that occurred in the Department during the month of July 2006. Please feel free to forward comments, questions and suggestions to Linda Jimenez at (916) 875-8582 or JimenezL@SacCounty.net.*

## Highlights

- *New Criteria Adopted For Food Safety "Awards Of Excellence"*
- *EMD Programs Refine Process For Response To Sewage Spills*
- *EMD Hires 7 New Staff And Promotes 5 Current Staff Members*

## COUNTY BOARD OF SUPERVISORS

Roger Dickinson, 1<sup>st</sup> District  
Illa Collin, 2<sup>nd</sup> District  
Susan Peters, 3<sup>rd</sup> District  
Roberta MacGlashan, 4<sup>th</sup> District  
Don Nottoli, 5<sup>th</sup> District

Terry Schutten, County Executive

Penelope Clarke, Administrator  
Countywide Services Agency

Mel Knight, Director  
Environmental Management  
Department

## EMPLOYEE RECOGNITION

### End of Fiscal Year Employee Recognition

EMD held an "End of Fiscal Year" employee recognition event to celebrate exceptional Department accomplishments and activities of the past twelve months.

## COMPLIANCE ASSISTANCE, WORKSHOPS AND OUTREACH

### Food Safety Education (FSE)

Nine FSE classes were conducted in July with 140 participants representing 34 facilities. Four FSE classes were conducted in Spanish; three in English; and two in Cantonese.

### Hazardous Materials Business Plan (HMP) Workshops

Two HMP Workshops were held with 12 businesses attending.

### Food Industry Working Group

EMD staff met with the Food Industry Working Group to continue discussions on the implementation of Food Safety Program Enhancements, including the Green, Yellow, Red Placarding System for retail food facilities.

### Tour of CalEPA Headquarters

EMD Director Mel Knight, Principal Architect Ken Murai, Administrative Services Officer Linda Jimenez, and Sacramento Environmental Commission member Val Siebal toured the CalEPA Headquarters to observe environmentally advanced building features. The CalEPA building is reported to be the only LEED Platinum Certified building in the western United States.

### Food Safety Awards of Excellence

EHD Program Manager Alicia Enriquez presented information on the Department's 2006 Food Safety Awards of Excellence at the July meeting of the Sacramento Environmental Commission (SEC). The Department received SEC approval on the updated screening and review process for selection of the Award recipients.

## PROCESS IMPROVEMENT AND COLLABORATION

### Aerojet General Corporation

EMD Director Mel Knight and HMD Program Manager Elise Rothschild met with representatives of the Aerojet General Corporation and other regulatory agencies to refine the public and agency notification process that is utilized when there is permitted or unplanned activity at the Aerojet facility.

### Update on Stormwater Program

ESs Ken Ballard, Sean Daneluk, and John Lewis met with representatives from the cities of Sacramento, Citrus Heights, Elk Grove, Folsom, Galt, and Rancho Cordova, and the County of Sacramento to provide a two-year update on the implementation of EMD's Stormwater Program.

### Computer Network Coverage

IT staff initiated a meeting with members of the Probation Department IT staff to ensure network coverage upon the anticipated move of the Probation Department to new facilities in late 2006.

### Emergency Preparedness

HMD Chief Dennis Green and EHD Program Manager Alicia Enriquez participated in an Emergency Preparedness Assessment review of Sacramento County conducted by the Health Officers Association of California.

### Small Water Systems

WPD Chief Cecilia Jensen, Supervising ES Steve Kalvelage, and ES Cheryl Hawkins met with the State Department of Health Services for the annual audit of EMD's Small Water Systems Program.

### County E-Mail Administrators

IT Analyst Rob Milano represented EMD at the quarterly Sacramento County E-Mail Administrator's User Group Meeting. Countywide network administration issues were discussed at the meeting.

### Risk-Based Compliance Inspections

HMD Chief Dennis Green participated in a work group comprised of representatives of CalEPA, the State Department of Toxic Substances Control, and the Water Resources Control Board to finalize a draft document outlining a risk-based approach to regulatory compliance inspections.

### California Retail Food Safety Coalition (CRFSC)

EHD Program Manager Alicia Enriquez participated in a meeting of the CRFSC to discuss implementation of new retail food legislation which will become effective July 1, 2007.

### Northern California User Group Meeting

Senior IT Analyst Jim Guilliams participated in a meeting of the Northern California User Group for Envision Connect and Geotracker Reconciler programs.

### County Sanitation

HMD Chief Dennis Green, HMD Program Manager Elise Rothschild, and Supervising ES Steve Kalvelage met with staff from County Sanitation District 1 to discuss roles and response to sewage spills in the unincorporated area of the county.

### Food Facility Inspection Form

IT Manager Geoff Marsh and Senior IT Analyst John Stender met with EMD Director Mel Knight and EHD personnel to assist with redesign of the retail food facility inspection form. Redesign is necessary to accommodate the upcoming placarding program and the adaptation of the Envision Connect field inspection system.

### Bay Area Food Technical Advisory (BAFTA) Committee

Supervising ES Kelly McCoy represented the Department at a meeting of the Bay Area Food Technical Advisory Committee.

### Sacramento Environmental Commission (SEC)

EMD Director Mel Knight and Department Secretary Karen Nelson provided staff support to the July meeting of the SEC. The Agenda included a presentation by HMD Chief Dennis Green on proposed commercial waste regulation by the Sacramento Waste Authority and new criteria for the Food Safety Awards of Excellence.

### Imaging System Refinement

IT staff worked with members of the County's Office of Computer and Information Technology (OCIT) to refine and finalize new software designed to index and handle electronic documents in a more efficient manner.

## TRAINING

### AB 1078 Implementation Workshop

HMD Program Manager Elise Rothschild presented information on the Department's program to provide remediation oversight for properties contaminated by the production of methamphetamines at a workshop hosted by the State Department of Toxic Substances Control (DTSC).

### Small Water System Operators

ES Cheryl Hawkins conducted annual training for Small Water System operators providing information on the requirements for operating a public water supply.

### Underground Storage Tanks (UST)

ESs Sophie Jella, Doug Osborn, Jonathan Pollack, Dave Steele and Patrice Webb attended training on Underground Storage Tanks as part of the UST Inspector Certification process.

### New Employee Orientation

IT Analyst Rob Milano chaired a New Employee Training Class and provided Departmental information to eight new employees.

### Work Place Violence

Supervising ES Kelly McCoy participated in a Pilot Training Program on Work Place Violence to be developed for County employees with field assignments.

## PERSONNEL

### Promotions

Dana Booth was promoted from an ES IV to a Program Manager I in WPD.  
Alicia Enriquez was promoted from an ES IV to a Program Manager I in EHD.  
Elise Rothschild was promoted from an ES IV to a Program Manager I in HMD.  
Kim Smith was promoted from an Administrative Services Officer (ASO) II to an ASO III.  
Marie Woodin was promoted from an ES III to an ES IV in HMD.

### New Employees

Joseph Jimenez was hired as an ES II in HMD.  
Julian Mason was hired as a Senior Office Assistant in HMD.  
Rashmi Nair was hired as an ES III in EHD.  
Jessica Romero was hired as a Personnel Specialist II in Human Resources.  
Ajay Sharma was hired as a Senior Student Intern in EHD.  
Angela Williams was hired as an Account Clerk III in Finance.  
Sharon Zimmerman was hired as an ES II in HMD.

**JULY 2006 BY THE NUMBERS**

		<b>July 2006</b>	<b>Year To Date 2006</b>
	<u>Inspections</u>		
1.	Food Facilities	518	5,909
2.	Dairy (including dairy farms and soft serve)	0	0
3.	Farm Labor Camps	6	26
4.	Public Swimming Pools/Spas	567	1,530
5.	Solid Waste Facilities (landfills/transfer stations)	11	110
6.	Liquid Waste	31	222
7.	Medical Waste	2	42
8.	Small Water Systems	0	20
9.	Wells	69	586
10.	Underground Storage Tank (UST) Installations, Upgrade/Repair, and Removal	17	118
11.	Businesses/Facilities Generating Hazardous Waste	48	533
12.	Businesses/Facilities Storing Hazardous Materials	47	653
13.	Underground Storage Tank Facilities	34	259
14.	Storm Water	153	1,656
15.	Waste Tire	50	178
16.	Tobacco Retailer	<u>22</u>	<u>252</u>
	Total	1,575	12,095
	<u>Investigations</u>		
1.	Consumer Complaints	105	612
2.	Food Borne Illness	23	155
3.	Incident Response	45	314
4.	Storm Water	11	130
5.	Waste Tire	0	0
6.	Childhood Lead	<u>3</u>	<u>12</u>
	Total	187	1,223
	<u>Closures</u>		
1.	Food Facilities	11	89
	<u>Plan and Permit Reviews</u>		
1.	Hazardous Materials Business Plans	372	2,118
2.	Monitoring Wells	38	286
3.	Food Facilities	109	919
4.	Public Swimming Pools/Spas	32	208
5.	Underground Storage Tanks - Includes Removals, Installations, Upgrades and Repairs	12	116
6.	Land Use	<u>16</u>	<u>122</u>
	Total	579	3,769
	<u>Information Management</u>		
1.	Documents Imaged	22,652	92,126
2.	Public Record Reviews	<u>32</u>	<u>208</u>
	Total	22,684	92,334