

**Sacramento Environmental Commission (SEC)
Minutes – January 29, 2007**

Commission Members Present: Panama Bartholomy, Krista Clark, Mike Fallon, Shane Jiang, and Marjorie Namba.

Commission Members Absent: Robert Bailey and Frederick Tornatore.

Commission Staff: Val Siebal, Director, Environmental Management Department (EMD) and Linda Jimenez, Administrative Services Officer, EMD (substituting for Karen Nelson, Executive Secretary).

Other Guests: Erin MacEneaney.

The meeting was called to order by **SEC Chair Mike Fallon** at 6:00 p.m. Attendance list and sign in sheet were distributed.

1. **Public Comment - Chair Fallon** read a statement relative to audiotaping of the meeting and posting of agendas. He then opened the meeting to members of the audience.
2. **Introduction of New SEC Member Panama Bartholomy - Director Siebal** welcomed **Panama Bartholomy** to the Commission. **Commissioner Bartholomy** informed the members of the Commission that he works for the California Energy Commission and is a member of the City of Sacramento General Plan Advisory Committee. Members were advised that **Director Siebal** had met with **Commissioner Bartholomy** to discuss the history and current issues of the Commission.
3. **Consent Item** - None. Members were advised that the October, 2006 and January, 2007 SEC minutes will be presented for approval at the February, 2007 meeting.
4. **Nomination of Supervisor Roger Dickinson for the 2007 Clean Air Awards - Chair Fallon** provided background regarding **Supervisor Dickinson's** qualifications for the award. He noted that he secured information from Supervisor Dickinson's **Chief of Staff Cortez Quinn** in order to draft the letter of nomination.

It was **moved (Clark), seconded (Namba) and carried** that a letter nominating Supervisor Dickinson for the 2007 Clean Air Awards be forwarded to the Breathe California of Sacramento-Emigrant Trails organization.

5. **Environmental Management Department (EMD) 5-Year Fee Proposal - Director Siebal** noted that EMD will be presenting a 5-year fee proposal to the SEC at its February 2007 meeting. Members were advised that the fee ordinance is tied to labor negotiations and that the Environmental Specialists had received a sizable salary increase.

Director Siebal shared information on the Hazardous Materials fee increase and noted that some monies received from fines and penalties are returned to participants as a reduction in fees. Members were advised that Water Protection fees will go up significantly as they are a fee for service and workload standards have changed. It was noted that even though rate stabilization reserves will offset some of the fee increase in the Environmental Health Division, the Division will experience a capped 20% rate increase over for the next three years.

Discussion ensued relative to frequency of inspections and costs. **Director Siebal** noted that additional information will be provided to the Commission during the February 2007 presentation on the 5-Year Fee Proposal.

Commissioners were encouraged to e-mail questions/concerns regarding the increased fees to Director Siebal at siebalv@saccounty.net.

Commission members requested that they receive the Environmental Management Department 5-Year Fee Proposal package prior to the February 26, 2007 meeting.

6. **2007 Proposed Meeting Topics** - **Chair Fallon** opened the floor for a discussion on proposed meeting topics. The following suggestions resulted from the discussion:

A. Members shall:

- (1) Make contact with their appointing authority in order to obtain a list of suggested issues for Commission attention.
- (2) Review city/county/commission agendas and bring items to Commission for review/discussion.

B. Commission shall:

- (1) Forward a letter to all city/county commissions in an attempt to create a partnership.
- (2) Update the SEC Mission Statement and expand the mission within the County.
- (3) Determine the scope of the Commission.
- (4) Promote change from seeking presentations; the Commission would rather receive requests for advisory assistance from our appointing authorities or other commissions/committees.

- (5) Schedule a strategic planning session to crystallize the Commission's direction. Does our mission reflect our goals? Review Commission staffing and support.
- (6) Discuss possibility of requesting more financial support from our appointing authorities.
- (7) Meet with appointing authorities to discuss Commission's mission and goals and offer assistance.
- (8) Invite City Council and Board of Supervisor members to Commission meetings.
- (9) Prepare an Annual SEC Update and distribute to County Board of Supervisors and City Council members.
- (10) Hold citizen forum meetings.

A member of the Commission suggested that the Commission: (1) Hold a strategic planning session; (2) Schedule a presentation on City/County General Plans and invite SACOG and representatives from all groups involved in planning; (3) Schedule a presentation at a televised meeting on climate change and request that pertinent entities provide an update; and (4) Schedule a presentation on green building and possibly formulate a model green building plan.

It was the consensus of the Commission to form a subcommittee that will prepare a draft Mission Statement and Strategic Plan for discussion at the February 29th meeting of the Commission. The subcommittee will also prepare a list of proposed meeting topics as an ingredient of the Strategic Plan.

Director Siebal offered to search for a potential facilitator for an upcoming strategic planning session of the Commission. **Commissioner Clark** stated that a strategic session could lead to a lot of effort by all accomplishing only a strategic plan. She then proposed that a subcommittee be formed to draft a simple plan. The commission agreed.

Chair Fallon and Commission members **Bartholomy** and **Namba** agreed to serve on the subcommittee.

7. **Sacramento County Environmental Management Department Director's Report** - **Director Siebal** shared information on the Green/Yellow/Red Placard program and noted that over 600 inspections have been performed by EMD since the beginning of the year.

8. **Environmental News Review** - **Director Siebal** – Members viewed several news clips relating to the January 2007 implementation of the Green/Yellow/Red Placarding Program.
9. **Correspondence** - Members received a letter of invitation from Mayor Heather Fargo, City of Sacramento, relative to a City Leadership Workshop to be held on Tuesday, February 20, 2007. Several members of the Commission indicated they would attend (**Fallon, Clark and Bartholomy**).
10. **Adjournment** - The meeting was adjourned at 7:35 p.m. The next SEC meeting will be held February 26, 2007 at 6:00 p.m. at the Environmental Management Department, 8475 Jackson Road, Sacramento, California.