

**Sacramento Environmental Commission (SEC)  
Minutes – May 19, 2008**

Commission members present: Robert Bailey, Krista Clark, Mike Fallon, Matt Jones, Michael Mendez, and Mark White.

Commission members absent: Panama Bartholomy, Shane Jiang and Marjorie Namba.

Commission Staff: Val Siebal, Director, Environmental Management Department (EMD) and Karen Nelson, SEC Executive Secretary.

Other Guests: Daniel L. Mendonsa, Energy Program Manager, Department of Facility Planning, Architecture and Real Estate, County of Sacramento.

The meeting was called to order by Chair Clark at 6:00 p.m. Attendance list and sign in sheet were distributed.

1. Public Comment - Chair Clark read a statement relative to audiotaping of the meeting and posting of agendas. She then opened the meeting to members of the audience.
2. Consent Item - Minutes - It was moved (Bailey), seconded (Fallon) and carried to approve the minutes of the April 21, 2008 meeting as presented.
3. LEEDS and New EMD Building - Daniel L. Mendonsa, P.E., LEED AP, Energy Program Manager, FPM-FPARE-ISA, County of Sacramento - Mr. Mendonsa noted that the new EMD building under construction has a ten year lease and will accommodate 150 employees. Members asked if the new building would be LEED (Leadership in Energy and Environmental Design) certified.

Mr. Mendonsa explained that in order to receive LEED certification, a developer applies to the U.S. Green Building Council (USGBC), documenting the building's compliance with LEED goals. Depending on the nature and use of the building, it must meet a basic set of prerequisites; to that, numerous credits are added, depending on the building's specific design and construction. A building can qualify for one of four levels: Certified, Silver, Gold or Platinum. Successful LEED certification entails working with an architect, a builder and a consultant well versed in the LEED requirements. Mr. Mendonsa noted that because the new building is being leased it is not economically feasible to comply with all the requirements of the LEED program.

Director Siebal noted that owning the building is not in the best interest of the County. In ten years, EMD hopes to move to a County owned LEED certified building. It is anticipated that because of technological changes EMD will be housing fewer staff.

Mr. Mendonsa distributed a LEED checklist for EMD's future building. The score to date is just below what is needed to meet the Certified level. Members encouraged Director Siebal to look for ways to add more points to the score.

Some of the unique features the new building will have include:

- Showers for cyclists and secured lockers for bikes.
- Preferred parking for carpools and vanpools.
- Electronic sensor faucets and low-flow urinals.
- Purchase at least 50% Green Power for operations.
- Installation of six carbon dioxide monitors in high occupancy areas.
- Signage throughout building highlighting environmental/emergency saving features of the building.

Commissioner Fallon requested that EMD compile an operational and maintenance manual outlining procedures and policies for operating in the most efficient and environmentally friendly manor at the new building. Director Siebal agreed to look into this request.

<p><u>Action Item:</u> Staff to prepare a document that will highlight the policies EMD uses for recycling, paper use, temperature control, energy efficiencies, etc.</p>
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4. Update on the Interaction Between Land Use and Mitigating Global Warming - Larry Greene, Air Pollution Control Officer, Sacramento Metropolitan Air Quality District (SMAQMD) - Director Siebal noted that this item will be postponed to a future meeting.
5. Report from Environmental Health Consultant on the Efficiencies of the Food Program - John Rogers, Chief, Environmental Health Division - Chief Rogers provided members with a copy of the report prepared by retired Bay Area Environmental Health (EH) director, Mee Ling Tung. The purpose of the report, Survey of Innovative Practices in Retail Food Safety Programs, was to identify innovative practices that could improve efficiency and cost effectiveness in Sacramento's Food Safety Program.

In order to investigate practices to improve efficiency and cost effectiveness, Ms. Tung conducted interviews with representatives of fourteen EH jurisdictions, four members of the Sacramento Food Industry Group, three food service industry managers, and EMD management staff. Based on the information received, Ms. Tung concluded that EMD is administering a comprehensive and effective retail food safety program.

Chief Rogers noted that EMD is currently working on the following projects which will help the department to become ever more efficient:

- Field Laptops or Tablets - reduces data entry time and improves legibility of reports; anticipated start date June 1, 2008.

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- Interactive Web Tools - currently utilize several web tools (DVD, bulletins, forms) and want to expand the use online payments, operator training and class scheduling.
  - Staff Mentoring Program - currently utilizing a buddy system, one on one with supervisor, student interns; will consider more opportunities to enhance and formalize the mentoring program.
  - Special Projects - initiating business recycling inspections to minimize EMD visits and will soon implement inspections for the sanitation district to reduce the number of inspections and inspectors; considering a data program that could improve inspection planning.
6. Local Government Tracking Document - Chair Clark and members discussed the tracking document; Chair Clark asked everyone to review their area quarterly. Commissioners Fallon and Jones volunteered to research planning information for the counties of El Dorado and Placer. Chair Clark explained that the reason for tracking current governmental planning documents is because the Commission would like to receive presentations and submit comments to the cities and county before planning decisions are made.
7. Sacramento County Environmental Management Department Director's Report Members received a copy of the May 2008 *EMD Update*. Director Siebal shared information on the following topics: (1) EMD was selected as recipient of the 2008 Samuel J. Crumbine Award. This national award is presented annually to a local environmental health jurisdiction that has demonstrated excellence and continual improvement in a comprehensive food protection program; (2) Hazardous Materials Division participated in the Earth Day Celebration; (3) EMD shared information on Lead Poisoning Prevention during National County Government Week; and (4) Input from the Onsite Wastewater Advisory Committee was solicited for revisions to the County Sewage Ordinance. Chair Clark and Commissioner Fallon are members of this committee.
8. Environmental News Review - Vice Chair Bailey provided news articles on: (1) Bicycle-Sharing Program to Debut; (2) Sixty-five Million Square Feet of Solar Rooftops: Powering 162,000 Homes; and (3) Proximity: A Very Green Hotel in North Carolina that received a Gold LEED certification this year from the U.S. Green Building Council.

Commissioner Bailey discussed the importance of the Commissioner's need to be current on upcoming events. Chair Clark discussed adding an agenda item titled "Upcoming Events."

Action Item: Staff to add list of upcoming events to the June meeting agenda.
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9. 2008 Proposed Meeting Topics - Chair Clark and the members of the Commission undertook a discussion of potential meeting topics for the remainder of 2008. Suggested topics for the June meeting are as follows: (1) Superfund update on Mather and McClellan; (2) Lifecycle analysis of reusable bags: plastic or paper; and (3) Update on small water systems.

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Suggestions for the October televised meeting included: (1) Update on the interaction between land use and mitigating global warming; (2) Climate change; and (3) SMUD presentation on climate change.

10. Correspondence - Secretary Nelson noted that no correspondence had been received.

Chair Clark announced that she will be getting married and moving to Australia. Her last Commission meeting will be in July. She requested that the June meeting agenda include a discussion regarding election of new chair and vice chair.

11. Adjournment - The meeting was adjourned at 7:45 p.m. The next SEC meeting will be held June 23, 2008 at 6:00 p.m. at the Environmental Management Department, 8475 Jackson Road, Sacramento, California.